

# Weddings

at the National Gallery of Australia



Because your wedding should be a work of art

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Photograph: Hilary Wardhaugh

# Welcome to the National Gallery of Australia

Thank you for considering the national Gallery of Australia for your wedding.

As an award-winning national cultural institution situated in the Parliamentary Triangle on the shores of Lake Burley Griffin, the National Gallery of Australia is a venue like no other. There are three unique wedding venues for hire and the National Gallery's caterers combine the highest quality produce and wines with originality, attention to detail and excellent service to ensure professional and memorable events.

National Gallery Events is committed to providing superior service. We understand that your wedding is a very special occasion and that every wedding is unique. From the initial consultation through to our personal attention on the day, we ensure that everything is perfect.



Gandel Hall Photograph: Nicky Ryan

# Your ceremony

## Are you looking for the perfect natural setting for your ceremony?



Why not have your wedding ceremony in the National Gallery's heritage-listed Sculpture Garden. There are casuarina forests, secluded sitting nooks, shady pathways and grassy knolls hidden in the garden. Imagine holding your ceremony among the sculptures at our Beach Area or down by the lake at the Carillon Outlook, or in an area that you particularly admire. National Gallery Events will reserve the space for you. While you and your partner enjoy photos by the lake, under the trees or in front of some of our famous sculptures—such as Clement Meadmore's *Virginia*, Bert Flugelman's *Cones* or Auguste Rodin's *The burghers of Calais*—your guests can enjoy a glass of champagne or stroll around the garden. If time permits, a visit to the National Gallery's permanent collection is also encouraged.

The Sculpture Garden has areas available for civil ceremonies at a cost of \$300.00 per hour. These areas are outlined below.



Photograph: Hilary Wardhaugh

### Angel of the North

This is a gorgeous slated area located at the Carillon Outlook on the shores of Lake Burley Griffin. It has views of the lake's surrounds and the Carillon, and provides a perfect natural chapel for your ceremony. With a long or short bridal walk available, this area is the most popular with brides and grooms.

- Power is available from the site please contact Events

### The Beach Area

This area is located near the Sculpture Garden Restaurant beside our tranquil reed pond. Here you can hold your ceremony next to the Vanuatu slit-drums or Henry Moore's *Hill arches*.



Photograph: Hilary Wardhaugh



Photograph: Hilary Wardhaugh

### **The Clement Meadmore Area**

Commonly known as 'the knot', this sculpture by Meadmore, entitled *Virginia*, is situated next to the Carillon Outlook and is in a beautiful grassy area right near the water. You can choose to hold your ceremony using the natural rise and fall of the grassy knoll for your bridal walk. Whether under the trees or out in the sunshine, this is another naturally beautiful space for your special day.

- Power is available from the site please contact Events

### **Wet-weather options**

The National Gallery has two areas suitable in case of wet weather. These are the Undercroft and the Bridge gardens. These options can be discussed with Events.

# Photography

While your guests are relaxing and enjoying the stunning views and ambience of the National Gallery Sculpture Garden, you and your wedding party can be whisked away for photographs. The Sculpture Garden has amazing photographic opportunities.

## **The Lake's Edge**

Offers spectacular views across Lake Burley Griffin to the Carillon, the city centre of Canberra and Mount Ainslie.

## **Bert Flugelman's Cones**

These seven stainless steel cones can provide a quirky backdrops for individual or group photos and create dramatic illusions of size and shape.



Photographs: Hilary Wardhaugh



Bert Flugelman Cones 1984 National Gallery of Australia Sculpture Garden, Canberra

## **Native Australian gardens**

The gardens have been planted to reflect the seasons and contain secret nooks, winding pathways, grassy knolls and 24 sculptures made by Australian and international artists.

## **Piazza courtyard**

Figurative sculptures by Auguste Rodin, Aristide Maillol, Gaston Lachaise and Emile-Antoine Bourdelle occupy the Piazza area of the Sculpture Garden. These works from the late 19th and early 20th centuries depict the many forms of human emotion. Invite these wonderful sculptures into your photographs and make them your special guests.

## **Tranquil reed pond**

This special space features Fujiko Nakaya's *Fog sculpture*. At certain times of the day the *Fog sculpture* drifts amongst the shadows of the casuarinas and over Robert Stackhouse's boat sculpture *On the beach*.

# Your reception

## The reception venues

### The Gandel Hall

The Hall overlooks a new Australian themed garden and large James Turrell skyspace *Within without.*



Photograph: Nicky Ryan



(top and above) Gandel Hall, featuring the large marble vases from the Ducal Palace in France that are in the Gallery's collection  
Photographs: John Gollings

### **The Members Lounge**

Our exclusive Members Lounge overlooks the Sculpture Garden and Lake Burley Griffin. The

Members Lounge can accommodate up to 80 guests for cocktail receptions or 60 guests seated. With floor-to-ceiling windows featuring magnificent views over the lake, it is a special venue to experience. Available after 6.00pm.



Photograph: David Alcorn

### **The Gallery cafe**

The Gallery cafe overlooks the Sculpture Garden and offers a spacious and open atmosphere, created by the 10-metre-high ceilings. Large, light and airy, the Gallery cafe is suitable for cocktails or dinner receptions and accommodates up to 200 guests for cocktails and 120 guests seated for dinner.

# Terms and conditions

Please note: these terms and conditions do not apply to catering. Clients must refer to Ten and a Half's terms and conditions regarding catering.

## BOOKINGS

Event bookings must be made by contacting Events on (02) 6240 6711 or at [events@nga.gov.au](mailto:events@nga.gov.au).

Events at the National Gallery of Australia include the client's venue of choice, all facilities within that venue and an Events Manager to oversee the event. Audiovisual services are available at extra cost. Catering is exclusively provided by Ten and a Half and is invoiced separate to venue hire and audiovisual services (see 'Catering' below).

## MEMBERS

Members of the National Gallery of Australia do not receive any discounts on venue hire.

## CONFIRMATION

An event booking is confirmed once the Gallery receives a signed Events Booking Form and full payment.

The Gallery must receive a signed Event Booking Form within 14 days of the client receiving a quote for their booking. After this time, the Gallery reserves the right to cancel or replace the booking.

Total venue hire charge is required to confirm a booking for the Gandel Hall and James O Fairfax Theatre.

## FINALISING BOOKING DETAILS

Clients must finalise the number of guests attending an event at least 7 days prior to the event date. Details such as entertainment, audiovisual requirements, seating plan, decorations and start and finish times must be finalised at least 10 days prior to the event.

## CHANGING THE EVENT DATE

The Gallery must be notified in writing of changes to the event date at least 14 days prior to the event. Changes to dates that do not meet these requirements will incur the total price of venue hire and services. Please note: catering costs are not subject to these terms and conditions (please refer to Ten and a Half's terms and conditions for details).

## CANCELLING A BOOKING

The Gallery must be notified in writing of cancellations at least 14 days prior to the event. If a booking is cancelled less than 14 days prior to the hire date, the total price of the venue hire will be charged.

The Gallery may cancel a confirmed booking at any time due to a force majeure (including but not limited to fire, flood, earthquake, storm or other natural disaster, war, invasion, hostilities, rebellion, revolution, insurrection, terrorist activities, blockage, embargo, labour dispute, strike, lockout or interruption or failure of electricity or telephone service) or other unforeseen circumstance that may make the Gallery unsafe or unable to provide an appropriate level of service. Cancellations of this type are made at the discretion of the Events Manager.

The Gallery may also cancel a confirmed booking if the space is required by the Gallery for its own purposes.

In the event that the Gallery cancels a confirmed booking due to no fault of the client, the deposit will be refunded.

Please note: catering costs are not subject to these terms and conditions (please refer to Ten and a Half's terms and conditions).

## DURATION OF VENUE HIRE

Clients will be charged the full hourly rate for venue hire for events running beyond the agreed duration. Events running beyond midnight within the Gallery will incur additional charges.

## WEEKENDS AND PUBLIC HOLIDAYS

Events occurring on weekends and public holidays attract an additional charge. Prices quoted on request.

## AUDIOVISUAL SERVICES

Audiovisual services can be arranged through the Gallery. The National Gallery of Australia's preferred audiovisual supplier is Nova Multimedia.

## EXCLUSIVE USE

The National Gallery of Australia is a public cultural institution and as such other National Gallery events may take place at any time in the Gallery and in other public spaces surrounding the National Gallery of Australia, including the Sculpture Garden. Although National Gallery Events will communicate these events to the best of our knowledge at the time of booking it is possible that some events may be booked at any time with short notice.

Spaces outside the National Gallery of Australia and on the surrounds of Lake Burley Griffin are controlled by the National Capital Authority and other events may be booked at any time. National Gallery Events will communicate these events to the best of our knowledge at the time of booking however it is possible that some events may be booked at any time with very short notice. These may be large scale public events and may include additional marquees, staging, lighting and audio visual requirements.

## CATERING

BYO beverages and self-catering are not permitted. Catering is exclusively provided by Ten and a Half, and catering costs are charged in addition to venue hire. Guest minimums apply. Please refer to Ten and a Half's terms and conditions.

The National Gallery of Australia and Ten and a Half cease beverage service at 11.30 pm.

## INVOICING AND FINAL PAYMENT

Payment for venue hire and audiovisual services is required in full 14 days prior to the event unless otherwise arranged with Events. Payment for these services should be made to the National Gallery of Australia (see 'Accepted methods of payment' below).

Additional costs incurred during an event (for example, damage to property or extended duration of venue hire) will be invoiced by the Gallery and must be paid within 14 days of receiving the invoice.

Catering expenses are invoiced separately and are payable to Ten and a Half.

## ACCEPTED METHODS OF PAYMENT

Credit cards (Visa, MasterCard, American Express and Diners Club) are accepted.

Cheques must be crossed 'Not Negotiable' and made payable to the National Gallery of Australia.

# Wedding Ceremony booking form

We have read and understood the National Gallery of Australia's terms and conditions.

**Full name**

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**Address**

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**Contact details**

(h) (w) (mob)

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(h) (w) (mob)

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email

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**CEREMONY DETAILS**

Date of ceremony:

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Ceremony venue:

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Time:

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Reception venue:

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Time:

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No. of guests:

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Signature date

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Signature date

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# Wedding Reception booking form

## CLIENT DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb State Postcode

(tel) (mob)

email: \_\_\_\_\_

## EVENT DETAILS

Date: start time finish time

Venue:  Gandel Hall  Members Lounge  NGA Cafe

Event type:  Cocktail  Banquet  Dinner  Lunch

Number of Guests: \_\_\_\_\_

## ADDITIONAL SERVICES

Audiovisual

## PAYMENT OF DEPOSIT

I have enclosed a cheque crossed 'Not Negotiable' and made payable to the National Gallery of Australia for the amount of \$

or

Please charge my credit card for the amount of \$

Card type:  Visa  Mastercard  American Express  Diners Club

## DECLARATION

I / We (the client) have read, understand and accept the National Gallery of Australia's Terms and conditions for event bookings.

Signature date

**Privacy Statement**  
The information you are asked to provide to the Gallery is personal information and is protected by the Privacy Act 1988. The Gallery collects your personal information to manage your request. The Gallery will not disclose this information to other parties other than in accordance with the Privacy Act 1988.