



National Gallery of Australia

**Kenneth E. Tyler Curator, International Prints and Drawings**

**Curatorial**

**NGA Level 6**

**Position No. 4313**

**\$80,162 - \$92,658 per annum**

**Full-time, Ongoing Vacancy**

***The position***

The National Gallery is seeking an experienced curator to join an enthusiastic team who work within a vibrant and rewarding environment stewarding and developing the National Gallery's relationship with art and artists.

Reporting to a Senior Curator, Prints and Drawings, this role is responsible for the planning and co-ordination of activities related to the collection, programs and departmental projects. This includes assisting with the development and management of allocated parts of the collection and exhibition projects.

This is a full-time, Ongoing employment opportunity available within the Curatorial Portfolio for up to three years.

***How to apply***

You should provide a tailored CV (**maximum of three pages**) along with a statement **of no more than two pages** that outlines your skills, capabilities and experience, against the role description and our ideal candidate information above.

You do not need to address individual selection criteria, however, in your response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the 'Our ideal candidate?' section.

In your statement, try not to duplicate information that can be found in your CV, but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

***Contact***

Further information about the position may be obtained by contacting Shaune Lakin on (02) 6240 6412 or [shaune.lakin@nga.gov.au](mailto:shaune.lakin@nga.gov.au). The Recruitment Officer may also be contacted on (02) 6240 6495.

***Closing date***

Applications close at **midnight on Wednesday, 15 December 2021** and should be emailed to [recruitment@nga.gov.au](mailto:recruitment@nga.gov.au).

<b>Position Title:</b>	Kenneth E. Tyler Curator, International Prints & Drawings
<b>Position Number:</b>	4313
<b>NGA Level:</b>	NGA 6
<b>Employment Status:</b>	Full-time, Ongoing
<b>Department:</b>	Artistic Programs
<b>Portfolio:</b>	Curatorial
<b>Location</b>	National Gallery – Parkes
<b>Reporting Line</b>	Senior Curator, Prints & Drawings
<b>Direct Report</b>	Assistant Curator
<b>Requirements</b>	Police Check Relevant qualifications in art history and experience in an Art Gallery/Museum environment Australian Citizenship (may be waived under exceptional circumstances)

### About the NGA

The National Gallery is one of Australia’s leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to inspire creativity, inclusivity, engagement and learning through artists and art. Our Mission is to lead a progressive national cultural agenda by championing art and its value in our lives. Our Values include excellence, creativity, courage, respect and accountability.

The Artistic Programs Portfolio is responsible for the care, loan and presentation of the National collection along with the initiation, development and delivery of the exhibition, touring, publishing and commissioning program at the National Gallery. The International Art Department is responsible for researching and delivering loan exhibitions, commissioning projects for the program, as well as researching, building, interpreting, and publishing on the National Gallery’s collection and preparing collection displays.

International Prints & Drawings is a stand-alone collection, which reflects the importance that printmaking, drawing and illustrated books have played in the history of visual culture across the globe. The collection numbers over 36,000 works of art, including deep holdings of Japanese printmaking, Russian and European avant-garde printmaking and artist books, and post war American printmaking. The collection includes the Kenneth E. Tyler collection of prints, which charts a history of post war American printmaking through the work of master printmaker Ken Tyler. International Prints & Drawings makes available, through display and print and digital publication, the collection to the broadest number of people.

## **Working at the National Gallery**

When you work at the National Gallery you will be exposed to some of the world's leading Australian and international art and artists. We are located in the parliamentary triangle on the waterfront and your lunchtimes can be spent in our beautiful sculpture garden or walking or cycling around Lake Burley Griffin.

We support flexible working practices, including working from home, and you will have access to onsite, low-cost car parking.

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and work safely at all times.

We value the contribution that a diverse workforce brings, and applications are encouraged from First Nations people, people with a disability, culturally and linguistically diverse people and LGBTQI people.

## **Overview**

The National Gallery is seeking an experienced curator to join an enthusiastic team who work within a vibrant and rewarding environment stewarding and developing the National Gallery's relationship with art and artists.

Reporting to a Senior Curator, Prints and Drawings, this role is responsible for the planning and co-ordination of activities related to the collection, programs and departmental projects. This includes assisting with the development and management of allocated parts of the collection and exhibition projects.

## **Our ideal candidate**

To be successful in this role you will have a passion for art and culture along with significant specialist knowledge in international prints and drawings. Your experience in the art gallery/museum environment, as it relates to the management of exhibitions, is key. You have an understanding of the art market, and the diversity of issues and cultural protocols associated with managing a collection effectively.

You will be experienced in undertaking primary research, have a record of publication on art, and a demonstrated expertise in international prints and drawings.

You work collaboratively with an ability to manage a team and mentor junior staff. You are client-focused and have a demonstrated ability to establish professional relationships with artists, curators, galleries and arts institutions, always exercising good judgement and discretion.

Your sound oral and written communication skills, ability to prioritise and strong interpersonal skills ensure your effective engagement with a wide range of audiences including specialists and the public.

You act with integrity, demonstrating good judgement and discretion in all that you do.

## **What will you do**

In accordance with the APS 6 Work Level Standards and working to the Senior Curator, Prints and Drawings you will undertake activities relating to the acquisition and documentation of works within and entering the national collection.

**You will:**

- perform collection management activities including cataloguing to a high standard, maintaining information across various databases, liaising with the Conservation and Registration Teams in relation to the condition of works and suitability for display and storage
- help manage workflows related to the department's programs, including acquisition proposals
- administer loan requests, and
- assist with and develop exhibitions.

**The role is also responsible for:**

- Management of the Kenneth E. Tyler Assistant Curator, International Prints and Drawings interns and volunteers to ensure that their experience enhances the management of the collection
- leading, mentoring and coaching junior staff
- Supporting the enabling functions in the branch (finance, HR, legal etc), and
- building positive team culture and capability

**Who we are looking for**

We are seeking candidates who are outcomes driven, accountable and have relevant curatorial experience.

To be successful in this role you will need to demonstrate, or have the potential to develop, the following:

1. The ability to **align your work with the National Gallery's strategic priorities** to drive a culture of innovation and organisational improvement in relation to curatorial practice.
2. Experience in managing your workload to **achieve results** in the development of and management of exhibitions, often working with tight timeframes and competing priorities.
3. The ability to **communicate with influence**, including negotiating persuasively, understanding and adapting to the audience, and building strong relationships within your team, with your colleagues and with external stakeholders.
4. A versatile, flexible and creative approach to **cultivating productive working relationships** with a diverse range of stakeholders, including artists, curatorial colleagues, galleries, researchers and the public.
5. The ability to **act with integrity** at all times, showing judgement and professionalism in all that you do.

**How to apply**

You should provide a tailored CV (**maximum of three pages**) along with a statement of **no more than two pages** that outlines your skills, capabilities and experience, against the role description and our ideal candidate information above.



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You do not need to address individual selection criteria, however, in your response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the 'Who are we looking for?' section.

In your statement, try not to duplicate information that can be found in your CV, but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

### **Qualifications, Certifications and Registrations**

- Relevant qualifications in art history and experience in an Art Gallery/Museum environment
- Professional certification and/or membership of relevant professional associations is desirable

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**Note:** *In line with National Gallery of Australia's recruitment practices you must hold Australian Citizenship and satisfy a police check. The requirement to hold Australian Citizenship may be waived under exceptional circumstances.*