



Position title	Conservator, Paintings
National Gallery level	NGA Level 6
Position number	Position No. 5013
Employment type	Non-ongoing – 6 months – Full-time
Department	Conservation
Portfolio	Collections and Exhibitions
Immediate supervisor	Senior Conservator, Paintings
Direct reports	Multiple
Position location	National Gallery, Parkes, Kamberri/Canberra
Requirements	Australian Citizenship Police Check Driver Licence

ABOUT THE GALLERY

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include excellence, creativity, courage, respect, and accountability.

WORKING AT THE GALLERY

When you work at the National Gallery you will be exposed to some of the world's leading Australian and international art and artists. We are located in the parliamentary triangle on the waterfront and your lunchtimes can be spent in our beautiful sculpture garden or around Lake Burley Griffin.

We support flexible working practices, including working from home, and you will have access to low-cost, onsite car parking.

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and work safely at all times.

We value the contribution that a diverse workforce brings and encourage people from a diverse background to apply. This might include identifying as First Nations peoples, people with a disability, culturally and linguistically diverse people and LGBTQIA+ people.

OVERVIEW OF THE ROLE

This position is for an experienced, suitably qualified, conservator who will assist the Paintings section of the National Gallery Conservation Department to meet a wide variety for exciting projects in the exhibition, touring and lending program.

These projects will involve preparing works of art for internal and external display, loan and travelling exhibition, including conservation documentation and minor treatments as appropriate and required.

Maintenance of works of art whilst on display will also be an expectation. The role will be required to provide advice on display and transport requirements for a wide range of works of art being shared both nationally and to international venues. The Gallery Conservation team care for all aspects of the National collection and the large team works as sections based on medium.

The conservation team support all aspects of the care of the collection and works on loan to the National Gallery. All staff are required to implement preventive conservation principles, high level reporting of activities and to assist with disaster response and risk management for the Collection.

This position of Conservator, Paintings reports directly to the Senior Conservator - Paintings. This role is a non-ongoing, full-time role for a 6-month period at the NGA Level 6.

Suitably qualified applicants with less experienced may be considered at a lower level.

OUR IDEAL CANDIDATE

Our ideal candidate will be a qualified conservator with extensive experience working in the field of paintings conservation undertaking analysis, treatments, and reporting. A sound knowledge of art history is also a requirement for this role.

You will be able to demonstrate your experience in project management of a wide range of conservation treatments and projects. This experience will allow the candidate to successfully work on multiple projects simultaneously and to operate within tight and shifting deadlines.

The ideal candidate must be able to work independently but also be an effective member of a team to suit the deadline needs of the department.

You will also have experience of a wide range of collections and be able to provide appropriate information on best storage, packing and display requirements for works of art. Experience with risk management of collections is essential to this role as well.

This role requires a good communicator who can coordinate and share information within their working group and across a wide range of Gallery stakeholders and external agents. The Conservator, Paintings will be required to prepare reports on activities and treatments as well as corporate reporting as required by the Senior Conservator and Head of Conservation.

Having sound knowledge of KE-EMu reporting is an advantage.

WHAT WILL YOU DO?

In accordance with the APS 6 work level standards, you will:

1. Prepare for display, treat and assess works of art from the National collection paintings and incoming loans.
2. Communicate progress and assessments effectively across the team and key stakeholders.
3. Prepare fit for purpose condition reports on a wide range of paintings. Provide data and information for corporate reporting and project development and planning.
4. Provide advice on storage and display requirements for a wide range of works of art in the Collection.
5. Assist the conservation team to develop and implement best practice in preventive conservation, risk analysis and management and disaster response.

WHO ARE WE LOOKING FOR?

To be successful in this role you will need to demonstrate, or have the ability to develop the following,

You will:

1. **Act with integrity**, showing judgement and professionalism in all that you do to reduce risk within your team and the broader Gallery and when representing the Gallery with external stakeholders.
2. Have the ability to **communicate clearly**. Present messages in a clear, concise and articulate manner. Focus on gaining a clear understanding through active listening. Anticipate and identify relevant stakeholders' expectation and concerns.
3. Take responsibility for managing projects and **achieving results**. Monitor project progress and adjust plans as required. Take responsibility for accurate completion of work within timeframe and quality requirements. Respond to pressure in a calm manner.

HOW TO APPLY

You should provide a tailored CV (**maximum of three pages**) along with a statement of no more than **two pages** that outlines your skills, capabilities and experience, against the 'Our ideal candidate' information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the 'Who are we looking for?' section.

Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

To apply for this role please forward your application to recruitment@nga.gov.au.

Qualifications, Certifications and Registrations

To be eligible for this role you **must**

- hold an Australian Citizenship, and
- satisfy a police check.

Role specific mandatory qualifications certification and/or registrations include:

- Valid Driver's licence

Work, Health & Safety Obligations

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and work safely at all times.

This role is required to ensure that they meet duty of care obligations as required under WHS legislation.

This is achieved by:

- being accountable and taking ownership of health and safety matters within their control or ability to promote a culture of health and safety within the National Gallery
- working with colleagues to enhance health and safety and ensure that it becomes a part of everyday National Gallery business.

Contact

Further information about the position may be obtained by contacting David Wise on +61 2 6240 6702 or david.wise@nga.gov.au.