



Position title	Conservator, Time based Media
National Gallery level	NGA Level 5
Position number	Position No. 5046
Employment type	Ongoing/ Non-ongoing – Full-time
Department	Conservation
Portfolio	Collections and Exhibitions
Immediate supervisor	Senior Conservator, Objects
Direct reports	N/A
Position location	National Gallery, Parkes, Kamberri/Canberra
Requirements	Australian Citizenship Police Check Formal qualifications in Conservation or relevant experience in a related field Accurate colour vision Excellent manual dexterity and The ability to lift 15kg, climb ladders and use tools and equipment

ABOUT THE GALLERY

The National Gallery is one of Australia’s leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include excellence, creativity, courage, respect, and accountability.

WORKING AT THE GALLERY

When you work at the National Gallery you will be exposed to some of the world’s leading Australian and international art and artists. We are located in the National triangle on the waterfront and your lunchtimes can be spent in our beautiful sculpture garden or around Lake Burley Griffin.

We support flexible working practices, including working from home, and you will have access to low-cost, onsite car parking.

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and work safely at all times.

We value the contribution that a diverse workforce brings and encourage people from a diverse background to apply. This might include identifying as First Nations peoples, people with a disability, culturally and linguistically diverse people and LGBTQIA+ people.

OVERVIEW OF THE ROLE

The Time-Based Media (TBM) Conservator conserves works of art with an element of time, including AV, mechanical or moving electrical, performance and computer-controlled works of art, as well as complex installations that include, but are not limited to, these elements.

This position will be interdisciplinary and will focus on the preservation of audio visual (AV), electrical and large-scale installation works within the collection or on loan, including both the digital and physical components, which are largely object based.

The Department employs conservators specialising in paper, paintings, objects, textiles, and preventive conservation. The TBM conservator will work closely with relevant technical experts, contractors and staff from other departments throughout the gallery such as our Curatorial, Registration, Exhibitions, Design, Electricians, Information Technology (IT) and our Digital Asset Management System (DAMS) teams to develop and implement long-term processes for the care and documentation of these collections.

This role involves a wide range of skills, that require you to keep up to date on current practices in this field, make professional connections and be committed to developing skills to meet the requirements of the national collection.

As contemporary collections require highly varied expertise for their maintenance, repair and operation, the position requires a high level of ability to procure, and project manage contractors and external stakeholders from different sectors within tight and varying deadlines.

An order of merit may be established from this selection process and may be used to fill future identical vacancies over the next 12 months. Selection may be based on application and referee reports only.

If you do not wish to be added to an order of merit, please notify us in your application.

This position reports to the Senior Conservator, Objects and is responsible for project managing complex installations at the gallery. This position of Conservator, Time Based Media is an ongoing full-time role with the Collections and Exhibitions department.

OUR IDEAL CANDIDATE

Our ideal candidate will have a demonstrated understanding and appreciation of the visual arts and a wide knowledge of materials and techniques used in the production of works of art in the field of contemporary art, particularly installations and AV works.

You will have formal training and/or relevant experience in conservation, while being familiar with current research and developments in the field.

You will be able to demonstrate your proven ability to carry out conservation treatments, under limited supervision and develop successful conservation strategies. If you have experience in interviewing artists and capturing their intent this will also be to your advantage.

You should be able to demonstrate your drive to develop new skills, innovate and problem solve while having the flexibility to work within a fast paced and ever-changing work environment.

You can demonstrate your understanding of the principles of conserving AV and digital work of art and have the ability to assess and implement short, medium and long-term preservation strategies to contend with obsolescence of media and technologies.

You should be able to demonstrate your ability to build good working relationships and work collaboratively with other conservators, curators, technical staff, and to engage and supervise contractors using well developed interpersonal skills.

If you have experience in co-ordinating the various aspects required to conserve complex contemporary work of art, we are looking for you. Strong skills in computer-based systems, AV materials and either existing practical skills with objects and mechanical works, or an aptitude and interest in developing them will be an advantage.

WHAT WILL YOU DO?

In accordance with the APS 5 work level standards, you will:

- Research and document complex installations, electrical and digital works of art including but not limited to condition reporting, documentation of installation and maintenance requirements, and iteration reports.
- Work consultatively with technical experts to preserve AV and digital works of art, including the physical care of analogue and digital carriers, providing storage recommendations and monitoring data file management.
- Contribute to the conservation of the physical components of complex work of art, including a variety of AV platforms including electrical and mechanical components.
- Collaborate with electricians and conservators of different expertise, which may also include engaging and manage external contractors.
- Prepare and contribute to the installation of time-based media and complex installation for works displayed and on loan, including implementing maintenance programs.
- Assist in the mentoring and guidance of less experienced staff, students and volunteers. Provide professional advice and training on care of the collection to staff and external stakeholders as required.
- Contribute to departmental reporting, planning and development of policies.
- Implement and uphold the NGA Work Health & Safety (WHS) policies and assessment processes.
- Provide broad conservation support within the Conservation team.

WHO ARE WE LOOKING FOR?

To be successful in this role you will need to demonstrate, or have the ability to develop the following,

You will:

- **Support the shared purpose and direction** of the Gallery, by understanding and supporting the Gallery to deliver its mission and corporate responsibilities. You will identify the relationship between the Gallery goals and mission.
- **Respond positively to change** by establishing clear plans and timeframes for project management implementation plans. You will respond to change in a positive and flexible manner.
- **Communicate clearly and confidently** when presenting messages. You will focus on key points and uses appropriate, unambiguous language when communication with staff and stakeholders.
- Take responsibility for managing your workload **to achieve results**. You will see projects through to completion and are able to manage your projects progress and manage stakeholder priorities.

HOW TO APPLY

You should provide a tailored CV (**maximum of three pages**) along with a statement of no more than **two pages** that outlines your skills, capabilities and experience, against the 'Our ideal candidate' information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the 'Who are we looking for?' section.

Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

As part of your application process, we ask that you also complete the personal particulars form as well.

To apply for this role please forward your application to recruitment@nga.gov.au.

ELIGIBILITY:

Citizenship - To be eligible for employment with the Gallery, you must be an Australian citizen.

Police Check: To be eligible for this role you must complete a police check.

Qualifications, Certifications and Registrations

Role specific qualifications certification and/or registrations include:

- Formal qualifications in Conservation or relevant experience in a related field
- Accurate colour vision
- excellent manual dexterity and
- the ability to lift, climb ladders and use tools and equipment.

Work, Health & Safety Obligations

The National Gallery is committed to the health, safety and wellbeing of our people and we expect our people to share this commitment and work safely at all times.

This role is required to ensure that they meet duty of care obligations as required under WHS legislation. This is achieved by:

- being accountable and taking ownership of health and safety matters within their control or ability to promote a culture of health and safety within the National Gallery
- working with colleagues to enhance health and safety and ensure that it becomes a part of everyday National Gallery business.
- completing health and safety reporting in an accurate and timely manner.

Contact

Further information about the position may be obtained by contacting Natasha Bullock on +61 2 6240 6713 or natasha.bullock@nga.gov.au.